



5th APT Preparatory Meeting for WCIT-12 (WCIT12-5)
30 October to 1 November, 2012, Bangkok, Thailand

PARTICIPANTS' INFORMATION

The 5th APT Preparatory Meeting for WCIT-12 organized by the Asia Pacific Telecommunity is scheduled to be held from 30 October to 1 November 2012 in Bangkok, Thailand. Financial support for this meeting is kindly provided by the Department of Broadband, Communications, and the Digital Economy of the Government of Australia and the Ministry of Internal Affairs and Communications of the Government of Japan through their extra budgetary contributions.

Please find the following information for the conveniences of the participants.

Venue

The Meeting will be held in the Cattleya room of Rama Gardens Hotel. The contact details of the hotel are as follows:

RAMA GARDENS HOTEL

Address : 9/9 Vibhavadi Rangsit Road, Laksi, Bangkok 10210, Thailand
Tel : +662 558-7888 Fax: 662 558-7889
Website : <http://www.ramagardenshotel.com>

Hotel Accommodation Rate & Reservation

The Rama Gardens Hotel is recommended for all participants to stay during the Meeting. **Please make your hotel booking through APT Secretariat to be eligible for the special rate given below at the earliest possible date or not later than 15 October, 2012.**

Room Type	Single Occupancy	Double Occupancy
Superior room	THB1,800 net	THB2,200 net
Deluxe room	THB2,400 net	THB2,800 net

*** (These group room rates are inclusive of daily Wi-Fi Internet, Buffet breakfast, 10% service charge and 7% VAT.)*

Attendance Form

The attached Attendance Form must be completed and returned **by 15 October, 2012** to finalize hotel reservations and other arrangements. Fax: +662 573 7479, 575 0683, Email: aptastap@apt.int.

Online Registration is now available at <http://www.apt.int/content/attendance-form>

All requests or changes for hotel accommodation and flight arrangements should be informed to the APT Secretariat at the earliest possible date.

Registration

The Registration Counter will be set up in the foyer of the Cattleya room of Rama Gardens Hotel, from 08:00 Hours onwards on Tuesday 30 October 2012.

Registration fee for non members of APT

Non Members of APT are also welcome to the Meeting. The registration fee is US\$250 per participant. The payment can be made in cash or by bankdraft at the time of registration at the Meeting venue or it may be sent through bank transfer to APT, prior to the Meeting.

Visa Information

Visa requirements to Thailand may vary for the citizens of different countries. Please check the visa requirements with your nearest Royal Thai Embassy or Consulate. Kindly visit <http://www.mfa.go.th/main/en/services/123> for more details. If you require a visa supporting letter from APT please contact :

Ms. Jarumon B.

Administrative Assistant

Asia Pacific Telecommunity

TEL: +66 2 573 0044 (Ext.: 118)

FAX : +66 2 573 7479

EMAIL: aptadmin@apt.int

Insurance

Due to the procedural difficulties and budgetary constraints, APT is not able to bear the cost of insurance for the participants for any medical expenses or any other expenses. APT therefore requests you to make necessary arrangements for insurance and medical coverage before travel.

Transport from Airport to the Hotel

It takes about 45 minutes from Suvarnabhumi International Airport to hotel by motor way and express way and exit at Vibhavadi, to the hotel.

Delegates are requested to use public transportation facilities of the Suvarnabhumi International Airport, Thailand. For more information, please visit website: <http://www.bangkokairportonline.com/>.

For your general information, the following transportation are available from Suvarnabhumi International Airport to the Hotel :-

1. Public Meter Taxi, is located on 1st floor of the Arrivals Hall, entrance 4 and 7. Fare shown on meter, plus Baht 50 surcharge for boarding at the airport plus highway toll charges.
2. Airport Limousine Service, the limousine service to various destinations in the city, is located at the arrival floor of the airport.

Meeting documents and Internet facilities

Meeting documents will be available on-line at APT website <http://www.apt.int/> and wireless Internet will be available at the meeting room during the meeting.

APT encourages all participants to bring their laptop computers for paperless and electronic working during the meeting. A limited number of computers (with Internet access) and printers will be available at Internet room during the meetings for participants who may need to print the meeting documents.

Contributions to the meeting

APT members, associate members, and affiliate members, regional and international organizations are welcome to make contributions to the meeting. Contributions should be sent to aptastap@apt.int. All contributions should reach APT by **15 October 2012** for proper documentation.

Practical Information

About Bangkok : Bangkok or the “City of Angels” was established in 1782 by King Rama I. Over the years, Bangkok has grown from a small city laced with lovely canals, to a modern metropolis of 10 million inhabitants. Bangkok is today a city which offers a harmonious blend between Thailand’s rich cultural heritage and modern comfort.

Weather: Month of October is end of monsoon season. Average temperature is between 28 and 30 degree Celsius.

Time Zone: GMT + 7 hours.

Banks & Currency: The unit of Thai currency is Thai Baht (THB). The exchange rate as of August 2012 is THB31.58 to 1 USD.

Electricity: Supply voltage is 220V, 50Hz. A standard grounded Thai outlet supports European 2-pin plugs and earthed and unearthed American plugs (see picture). Please bring the right adapter for your equipment.

Thai power outlet



Contact Information

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