



ASIA-PACIFIC TELECOMMUNITY

12/49 Soi 5, Chaeng Watthana Road, Bangkok 10210, Thailand

Ref: APT/2016/APG19-1/NF

31 March 2016

Dear Sir/Madam,

**Subject: The 1st Meeting of the APT Conference Preparatory Group for WRC-19
26 – 28 July 2016, Chengdu, People's Republic of China**

I have the pleasure to inform you that the Asia-Pacific Telecommunity (APT) will organize the 1st Meeting of the APT Conference Preparatory Group for World Radiocommunication Conference 2019 (APG19-1) from 26 to 28 July 2016 in Chengdu, People's Republic of China. The meeting will be hosted by Ministry of Industry and Information Technology (MIIT), People's Republic of China.

The objective of APG19-1 is to initiate the preparatory process of the APT for the ITU World Radiocommunication Conference 2019 (WRC-19) and Radiocommunication Assembly 2019 (RA-19). APG19-1 is expected to conduct the following activities:

- 1) elect chairman and vice-chairmen of the preparatory group;
- 2) form the structure of the preparatory group;
- 3) nominate other office bearers of the preparatory group based on the structure;
- 4) develop working methods and work plan for the preparation of RA-19/WRC-19; and
- 5) preliminary discussion on WRC-19 Agenda Items.

In this regard, I would like to invite your administration/organization to nominate suitable representatives to attend the meeting. Kindly ensure that relevant experts from your administration/organization in the field of radiocommunication, particularly WRC and RA issues, are included in your delegation. I would also like to encourage participation of concerned organizations in your country who are involved in the relevant works of WRCs and RAs. Registration of all delegates can only be done online at <http://www.appt.int/content/online-registration>. Provisional Agenda and Information for Participants are attached herewith for your information. The document templates and other logistic details are available online.

Members, Associate Members, Affiliate Members and International/Regional Organizations that wish to submit contribution on the agenda should prepare the contribution using the proper templates provided by the APT Secretariat and submit it in electronic form by e-mail to aptapg@apt.int for proper documentation. The last date to submit your contribution is **19 July 2016**.

I thank you in advance for your cooperation and look forward to your early response.

Yours sincerely,

A handwritten signature in blue ink, appearing to read 'A. Haorangsi', with a stylized flourish at the end.

Areewan Haorangsi
Secretary General

Encls: 1) Provisional Agenda
2) Information for Participants

To: Members (NF), Associate Members (NF), Affiliate Members, International Organizations.