



The Meeting of the SATRC Working Group on Spectrum

21 - 23 June 2022, New Delhi, India (Republic of)



INFORMATION FOR PARTICIPANTS

The Meeting of the SATRC Working Group on Spectrum will be held from 21 to 23 June 2022 in New Delhi, India. The meeting will be organized by the Asia-Pacific Telecommunity (APT) and will be hosted by the Telecom Regulatory Authority of India (TRAI). The meeting will be held with physical attendance. Those who will not be able to participate physically will be able to participate virtually/online through Zoom meeting platform.

Please, find the following information for the convenience of participants:

1. MEETING VENUE

Conference Hall, 3rd Floor,
Telecom Regulatory Authority of India (TRAI)
Mahanagar Doorsanchar Bhawan,
Jawahar Lal Nehru Marg, New Delhi, India - 110002

2. PARTICIPATION

All SATRC Members and Affiliate Members of APT in SATRC Member countries can attend this meeting physically or virtually. Please indicate the mode of participation in the registration form. Non-members are not allowed to participate this meeting.

3. REGISTRATION

Registration of delegates can be done online at <http://www.apr.int/content/online-registration>. In order to take necessary preparation and making logistic arrangements, it is recommended to register on or before **26 May 2022**.

4. HOTEL ACCOMMODATION

i) Hotel Shangri-la (Option 1)

Address: 19, Ashoka Road, New Delhi - 110001

Phone: +91 88003989900 (Mr. Shivam)

Email: Shivam.mehandru@shangri-la.com

URL <https://www.shangri-la.com/en/newdelhi/crossshangrila/>

Room Type	Room Rate/Night	
	Single	Double/Twin
Deluxe Room	9000 INR (117 USD)	10770 INR (140 USD)

- Rates are inclusive of international buffet breakfast, dinner buffet and free Wi-Fi in room
- Rates are inclusive of service charge and tax per room per night
- Check in/out time - 1400 hours / 1200 hours
- Kindly note the above rates are available 3 days before and 3 days after the event dates.
Please share the guest names for reservations

ii) Hotel The Royal Plaza (Option 2)

Address: 19, Ashoka Road, New Delhi - 110001

Phone: +91 1143555555, +91-9871381413 (Mr.Prabal Srivastava)

Fax : +91 11 43555566

Email: dos@hoteltheroyalplaza.com

URL https://www.hoteltheroyalplaza.com

Room Type	Room Rate/Night
	Single
Standard Rooms	5000 INR (66 USD)
Royal Jr. Suite	7500 INR (98 USD)

(with breakfast, one major meal, wi-fi and taxes.)

For more information regarding hotel reservation, please contact directly with hotels and copy to the Local Secretariat.

5. MEETING WEBSITE, MEETING DOCUMENTS AND CONTRIBUTION GUIDELINE

Related information about the meeting and provisional meeting documents will be available at the APT Website: <http://www.apt.int/APTSATRC>.

SATRC Members and Affiliate Members of APT in SATRC countries that wish to submit contribution(s) on the agenda items, should prepare the contribution(s) using the proper template provided by the APT Secretariat and submit it by e-mail to aptsatrc@apt.int. **The last date for submission of contribution is 14 June 2022.**

6. WIRELESS LAN

Internet Access over wireless network will be available during the meeting. APT encourages the use of electronic documents during the meeting. The participants are kindly requested to bring their own laptops with Wi-Fi capability.

7. VISA AND IMMIGRATION REQUIREMENTS

Delegates are strongly advised to check all entry and visa requirements to travel to India on the websites of Indian Embassies and High Commissions in their respective countries. Visa supporting letter/Invitation letter can be issued upon request for assisting the delegates to obtain necessary visa from their respective countries and on-arrival visa (if applicable). Delegates who require this assistance and on-arrival visa support, should submit the following information at least 1 (one) month prior to the event to Local Secretariat and APT's designated points of contact:

- (1) Scanned copy of the passport
- (2) Full name as written on passport
- (3) Date and place of birth
- (4) Passport number
- (5) Date of passport issuance

- (6) Date of passport expiration
- (7) Nationality
- (8) Date of arrival
- (9) Date of departure
- (10) Hotel booking
- (11) Funding
- (12) A valid email address

Existing conditions for entry/exit of passengers of all types of international flights have been attached herewith. Latest information regarding travel conditions (if any due to Covid -19) to enter India can be found at the link: <https://www.civilaviation.gov.in/en/covid-19-vbm>.

8. INDIA: A BRIEF PROFILE

India is one of the oldest civilizations in the world with a kaleidoscopic variety and rich cultural heritage. It has achieved all-round socio-economic progress since its Independence. India has become self-sufficient in agricultural production and is now one of the top industrialized countries in the world and one of the few nations to have gone into outer space to conquer nature for the benefit of the people. It covers an area of 32,87,263 sq. km (1,269,346 sq mi), extending from the snow-covered Himalayan heights to the tropical rain forests of the south. As the 7th largest country in the world, India stands apart from the rest of Asia, marked off as it is by mountains and the sea, which give the country a distinct geographical identity. Bounded by the Great Himalayas in the north, it stretches southwards and at the Tropic of Cancer, tapers off into the Indian Ocean between the Bay of Bengal on the east and the Arabian Sea on the west. Lying entirely in the northern hemisphere, the mainland extends between latitudes 8° 4' and 37° 6' north, longitudes 68° 7' and 97° 25' east and measures about 3,214 km from north to south between the extreme latitudes and about 2,933 km from east to west between the extreme longitudes. It has a land frontier of about 15,200 km. The total length of the coastline of the mainland, Lakshadweep Islands and Andaman & Nicobar Islands is 7,516.6 km.

Source: <https://www.india.gov.in/india-glance/profile>

9. SOME USEFUL INFORMATION ABOUT NEW DELHI AND WEATHER

Delhi has a long history and legacy which is evident with presence of many monuments and iconic buildings. The city is situated on the banks of river Yamuna and falls in the Northern part of India on the floodplains of the mighty Himalayas. Once a part of the Aravali mountains, today Delhi has only the Ridge area to tell the story of the greenery this place once had. The city is sprinkled with captivating ancient monuments, fascinating museums and art galleries, architectural wonders, a vivacious performing-arts scene, fabulous eating places and bustling markets.

The tourism information guide will be part of the conference package, which gives all the details about places of tourist's attractions and city map.

Local Transportation:

Metro is the popular mode of public transport in Delhi which connects to all corners of the city and is very economical. There are many app based taxis such as Uber & Ola which are other cheap modes of transport. The taxis available at the hotel may be expensive.

Weather

The weather in the month of June will be hot and humid as it is the first month of the rainy (monsoon) season in New Delhi, India with temperature in the range of an average low of 32°C (89.6°F) and an average high of 42.4°C (108.3°F).

10. LANGUAGE

Hindi and English are official languages of India.

11. TIME ZONE

GMT/UTC + 5.30 hours

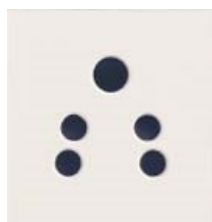
12. BANKS & CURRENCY

The unit of currency is Indian Rupees which comes in denominations of 1, 2, 5, 10, 20, 50, 100, 200, 500 and 2,000. Please use only the authorized money changers and banks to convert currency. They will issue a certificate of exchange which is required at the time of re-conversion of any unused currency. The currency may be exchanged at the airport on arrival. Foreign Exchange Rate is approximately Rs. 76 Approx. to US\$ 1.

Most bank ATMs honor Visa, Visa Electron, Master & Maestro cards and you may use these ATMs also to withdraw money. Most hotels, shops & other establishments accept all major international credit cards.

13. ELECTRICITY

230Volts AC 50Hz Electric sockets of Type D. It is advisable to come along with Global adaptors.



14. TRANSPORTATION DURING ARRIVAL AND DEPARTURE

The Indira Gandhi International Airport is around 35-45 minutes away from the recommended hotel. Local Secretariat will arrange transportation from the airport to the above-mentioned hotels on arrival of participants. Transportation will also be arranged from hotel to the airport at the end of the programme. To avail this facility, delegates are kindly requested to send their flight itineraries through email to the Local Secretariat with a copy to APT Secretariat at least 7 (seven) days prior to date of travel.

15. INSURANCE

Due to the procedural difficulties and budgetary constraints, APT and Local Secretariat will not be able to bear any cost of medical or travel insurance for the participant including any measures for Covid-19 such as quarantine, PCR test, etc. APT and Local Secretariat, therefore,

requests Administrations/Organizations to kindly make necessary arrangements for medical, travel insurance and others covering the whole period of the event and overseas travel for the participant.

16. CONTACT INFORMATION

<p><u>APT Secretariat</u> Mr. Nidup Gyeltshen Project Coordinator Asia-Pacific Telecommunity (APT) 12/49 Soi:5 Chaeng Watthana Road Bangkok 10210, Thailand Tel: +66 2 573 0044 Fax: +66 2 573 7479 E-mail: aptsatrc@apt.int</p>	<p><u>Local Secretariat</u> Mr. Vikas Nigam Senior Research Officer (International Relations), Telecom Regulatory Authority of India (TRAI) Mahanagar Doorsanchar Bhawan, (next to Zakir Hussain College) Jawahar Lal Nehru Marg (Old Minto Road), New Delhi, India – 110002 Tel: + 91-11-2323 6308 Mobile: +91 9412739314 Fax: +91-11-23213294 Email: irdivision@traigov.in</p>
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