



ASIA-PACIFIC TELECOMMUNITY
12/49 Soi 5, Chaeng Watthana Road, Bangkok 10210, Thailand

Ref. APT/GAMC-2023/01

30 August 2023

Dear Sir/Madam,

**Subject: The 16th Session of the General Assembly and the 47th Session of
the Management Committee of the Asia-Pacific Telecommunity
6 - 11 November 2023, Bangkok, Thailand (Hybrid Meeting)**

I would like to refer to Article 8, Paragraph 5 and Article 9, Paragraph 7 of the Constitution of the Asia-Pacific Telecommunity (APT), that the General Assembly (GA) shall meet in ordinary session every three years and the Management Committee (MC) shall meet once a year, respectively.

In this regard, it is my great pleasure to inform your Administration that the 16th Session of the General Assembly of the APT (GA-16) and the 47th Session of the Management Committee of the APT (MC-47) will be held from **6 to 7 November 2023** and **8 to 11 November 2023**, respectively, in Bangkok, Thailand in the hybrid mode using the APT Zoom account. Prior to the GA-16, the Preparatory Meeting for the 16th Session of the General Assembly of the APT (GA16-Prep) will be held on **5 November 2023** at the same venue. The Provisional Agendas of these meetings are attached herewith for your information.

Regarding the nomination of representative at the GA, based on the Rules of Procedure of the GA Rule 9 and 10, each Member and Associate Member at the GA shall be represented by an accredited representative. For participation in the GA, representatives should be authorized by a letter of credentials signed by a competent Government authority. A representative may be accompanied to the session of the GA by alternate representatives and advisers.

Regarding the nomination of representatives at the MC, based on the Rules of Procedure of the MC Rule 6 and 7, each Member and Associate Member shall be represented at the MC by a nominated representative. The nomination shall be made in writing to the Secretary General by an official at an appropriate level representing a Member or an Associate Member. The representative may be accompanied to the meeting by alternate representatives and advisers.

Your Administration is therefore invited to nominate a high-level representative and alternate representative(s) and adviser(s) (if any) to attend the GA-16 and the MC-47. Your Administration is also invited to participate in the GA16 -Prep.

Please send the letter of credential and the letter of nomination for your Administration's representative(s) to the GA-16 and the MC-47, respectively by e-mail to aptgamc@apt.int or by fax to +662 573-7479 for making necessary arrangements. The original letter of credential and letter of nomination can be sent by post to APT Secretariat office or delivered by your representative at the meeting venue.

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Registration can be done online at <http://www.apt.int/content/online-registration>. The working documents of GA-16 and MC-47 will be posted to the website in due course. I would be grateful to receive your response advising APT of your representative(s) by e-mail to aptgamc@apt.int or fax to +662 5737479, preferably by **25 September 2023**.

I thank you for your support and cooperation and look forward to receiving your nomination soon.

Yours sincerely,

(Original signed)

Masanori Kondo
Secretary General

Encls:

- Provisional Agendas of GA-16, MC-47, and GA16-Prep
- Information for participants

To: Members and Associate Members