



ASIA-PACIFIC TELECOMMUNITY

12/49 Soi 5, Chaeng Watthana Road, Bangkok 10210, Thailand

Ref. APT/2023/WTSA24-2

7 December 2023

Dear Sir/Madam,

**Subject: The 2nd Meeting of the APT Preparatory Group for WTSA-24
5-6 February 2024, Virtual/Online Meeting**

I am pleased to inform you that the Asia-Pacific Telecommunity (APT) will organize the 2nd Meeting of the APT Preparatory Group for WTSA-24 (APT WTSA24- 2) from 5 to 6 February 2024 as a virtual/online meeting.

The objective of APT WTSA24-2 is to assist APT Members to prepare for the ITU World Telecommunication Standardization Assembly 2024 (WTSA-24), which will take place in New Delhi, India from 15 to 24 October 2024. APT WTSA24-2 will discuss the issues to be identified for WTSA-24 and develop preliminary positions of the APT on those issues based on the input contributions from the APT Members.

In this regard, I am pleased to invite representative(s) from your administration/ organization to attend the APT WTSA24-2. The Provisional Agenda and Tentative Programme are attached herewith for your kind information.

Registration of delegates can be done online at <https://www.apr.int/content/online-registration>, preferably by **20 January 2024** for making necessary arrangements. Once registration is accepted, APT Secretariat will provide access information to the virtual meeting directly to the registered participants in due course. Only duly registered participants are entitled to join the meeting. If you need further information or assistance regarding the meeting, please contact APT Secretariat by an e-mail aprtwsa@apr.int.

APT members who wish to submit contribution on the agenda items should prepare their contribution(s) in Microsoft Word and/or PowerPoint, English Version and in proper template, which will be posted on APT website, and send it to aprtwsa@apr.int. The deadline for submission of your contributions is **26 January 2024**.

I would appreciate your good support and active participation in ensuring a successful event.

Yours sincerely,

(Original signed)

Masanori Kondo
Secretary General

Encls: 1) Provisional Agenda
2) Tentative Programme

To: APT Members, Associate Members, Affiliate Members, International
Organizations and the registered delegates of APT WTSA24-2